

## ARIZONA GEOGRAPHIC INFORMATION COUNCIL

### Executive Management Board Meeting Minutes May 8, 2003

#### DRAFT

- I. Call to Order. The Council was called to order at 1:34 p.m. by Jami Garrison, AGIC President. A count of Board Members established that a quorum was present.
- II. Approval of Minutes of the February 8, 2003 Board meeting. Jami Garrison requested a motion to approve. Motion made by Rick Harrington. Seconded by Sally Powers. Motion was approved unanimously.

**Action Item: The AGIC Minutes approved unanimously.**

- III. Budget Update. Gary Irish reported on the status for the AGIC and AGIC Conference Budgets. Gary reported that as of March the AGIC General account showed a balance of \$17,016.57 and the AGIC Conference account showed a balance of \$32,327.07, reflecting the transfer of \$15,000 from the AGIC General Account to the AGIC Conference Account as approved at the February 2003 AGIC Board meeting.
- IV. Committee Reports: Annual Plans and Membership Updates. Each of the Committees gave a brief report on their current activities and related topics.

- A. Administration and Legal Committee

Jason Howard introduced the new AGIC intern, Glen Buettner. Jason indicated that although funding for Glen was approved by the Board to come from the AGIC General Account, much of Glen's funding will actually be coming from the FEMA Grant since Glen was doing a lot of work on that.

Tim Smothers introduced the pending new members of the AGIC Board, Kathy Hassett of Arizona Division of Emergency Management (ADEM) and Lee Harbers, representing Arizona Professional Land Surveyors Association (APLS). Tim also indicated that the new utilities representative to AGIC was still being determined. Tim also indicated that although the Board approved recommending the creation of three new seats on the Board, the Governor's Office has not yet responded to the request, so the new representatives are not authorized as of this time.

Tim also reported on the status of conducting video conferencing for AGIC Board meetings for those members who cannot travel. The University of Arizona and Northern Arizona University both have video conferencing capabilities. Tim indicated that the Board needs to decide if video conferencing is worth pursuing and if it is legal.

Jami Garrison indicated that the Governor's Office will be reviewing Board membership and Board members need to let agency directors be aware of this. Individual Board members should make it clear to their agency directors if they wish to continue serving on the AGIC Board.

B. Conference Committee

Eva Reid reported that the Conference Committee had co-sponsored a booth with Arizona Professional Land Surveyors Association at the American Congress on Surveying and Mapping Conference in March. Eva also indicated that the Conference Committee would meet in the following week to continue working on the agenda for the AGIC Symposium. Gene Trobia requested suggestions from the Board for potential keynote speakers.

C. Imagery Committee

Tom Sturm discussed both I-Team Plan drafts for elevation and DOQQs for Arizona. He requested comments on them by July. Tom indicated that the I-Team drafts would be components of a larger I-Plan that will include data sets for Arizona.

Tom also reported on planning efforts for acquiring Maricopa County orthophotography and making the imagery accessible to the public.

Finally, Tom indicated that the USGS is working on 10-meter digital elevation model coverage for Arizona. Tom suggested that the Board might not want the new DEMs right away, and advised waiting until a seamless National Elevation Dataset (NED) for Arizona was produced from the new DEMs.

D. Education Committee

Jana Huthcins reported on behalf of Shea Lemar that the Education Committee attended the BLM Conference in April and that AGIC and ASU were represented there with a booth.

E. Technology Committee

Gary Irish reported briefly on state enterprise architecture development and indicated that he will continue to track that activity for AGIC.

F. Homeland Security Committee

Sharon Nicholson reported that the Homeland Security Committee had created a plan to identify data owners and some basic information about those owners and their data. The core of the plan was a survey of framework data holdings and key geospatial contacts in Arizona, and that the survey was in the process of being distributed.

Gene Trobia reported that the committee had put together a letter to the Governor's Office explaining the three and five year plans for geospatial data.

Gene indicated that the committee had received indirect responses from the Governor's Office and the committee has been asked to follow up with what the committee would want to accomplish in one year. Gene indicated that the focus would be on addressable street centerlines, DOQQs, elevation, and geodetic control.

Gene talked about the National Geodetic Survey Height Modernization program which would allow for 2 to 5 centimeter vertical accuracy by placing a station every 7 to 10 kilometers. It is proposed that if Arizona pursues Height Modernization, then stations could be placed every 6 miles on, or near, PLSS township corners.

Tom Smothers indicated that he had written a letter to the State CIO on behalf of the League of Arizona Cities and Towns, explaining the role of AGIC, the activities of the Homeland Security Committee and the importance of geospatial data and data sharing to Homeland Security.

H. Outreach Committee

Santiago Garcia indicated that the Outreach Committee had not met recently.

I. Parcel Identification Committee

Tom Morrison reported on the Western Governor's Association Cadastral Forum he had attended in April. Arizona sent six attendees representing state, federal, and county government. The meeting focused on the business cases for developing and maintaining cadastral data in the West.

VI. NSGIC Mid-Year Conference

Gene Trobia reported on the NSGIC Midyear Conference which consisted of facilitated sessions focusing on federal programs, state priorities, homeland security, and partnering with other professional associations from the states' perspectives.

VII. Miscellaneous Announcements

Jami Garrison reported that Sharon Nicholson had received employee of the year for her section of DPS.

VIII. Call to the Public.

No input from public participants.

IX. Next Meeting and Location.

The next AGIC Board meeting will be held at the AGIC 2003 Education and Training Symposium in Prescott, Arizona, August 11-13. The exact date, time, and location will be determined.

Adjourn: Motion to adjourn forwarded by Gene Trobia and seconded by Sally Powers. Approved unanimously. Meeting adjourned at 3:10 p.m.